

JFK ASSASSINATION SYSTEM
IDENTIFICATION FORM

AGENCY INFORMATION

AGENCY : CIA
RECORD NUMBER : 104-10331-10193
RECORD SERIES : JFK
AGENCY FILE NUMBER : PROJFIELDS-CORRESPONDENCE

Released under the John F. Kennedy
Assassination Records Collection
Act of 1992 (44 USC 2107 Note).
Case#:NW 53217 Date: 06-22-2017

DOCUMENT INFORMATION

AGENCY ORIGINATOR : CIA
FROM : WICKHAM. C/EXT SUPP GROUP, IMS/DO
TO : THE RECORD
TITLE : MEMO: FIELD STATION RECORDS
DATE : 08/28/1998
PAGES : 2

SUBJECTS : JFK ASSASSINATION
DO FIELD RECORD

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[R] - ITEM IS RESTRICTED 104-10331-10193

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28 August 1998

MEMORANDUM FOR THE RECORD

SUBJECT: Field Station Records

~~CIA SPECIAL COLLECTIONS
RELEASE IN FULL
2000~~

1. (U) The DO record schedule has been reviewed and approved by the National Archives and Records Administration. It states that all information that meets retention criteria is stored in the DO Records System at Headquarters. Information retained in the field is strictly for convenience and may be destroyed when no longer needed. All unique information must be sent to Headquarters for retention purposes.
2. (S) This records' maintenance practice serves two primary purposes. First, in the event of a hostile situation the field office can destroy their files and later reconstitute them from information contained within the DO Records System. Secondly, we can satisfy DO search requirements by searching the records at Headquarters. This minimizes delays in responding to the request and minimizes impacts on field station personnel.
3. (S) The question specifically focused on Mexico City for the years 1963-1964 and Moscow for the years 1959-1962. We checked the record system to verify the fact and we do not hold any separate file collections from Moscow or Mexico City field stations.


Frederick C. Wickham, Jr.

Chief, External Support Group, IMS/DO

CL BY: 0524343
CL REASON: 1.5(C)
DECL ON: X1
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SUBJECT: Field Station Records

IMS/ESGFWickhamx44448:mjk (28 August 1998)

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